## GENERAL DYNAMICS NASSCO

## **Inter-Department Memo**

**DATE:** May 14, 2020

**TO:** Distribution

**SUBJECT:** COVID-19 Update for Employees

FROM: NASSCO Communications

We have several updates for you since our last communication. This week, you may have noticed we increased the frequency of temperature taking as you enter the facility. This process is going well and we appreciate everyone's cooperation.

<u>We still need your help</u>. We encourage you to always keep in regular communication with your supervisors, however it is vital that HR receives any information pertaining to a COVID-19 positive report quickly and accurately.

As a reminder, you should not come to work if:

- 1. You are experiencing symptoms of COVID-19
- 2. You have tested positive for COVID-19
- 3. In the last 14 days, a member of your household or someone close to you, tested positive for COVID-19

If you have answered yes to any of the questions above, do not come to work and contact the COVID-19 reporting line: (619) 544-8585.

NASSCO has been informed of additional positive reports of COVID-19. Rigorous contact tracing and disinfecting efforts are being completed. We recognize the hard work from our Safety and HR teams in ensuring these tasks are performed quickly to help minimize the potential spread of the virus.

As anticipated, COVID testing in San Diego County is becoming more accessible and as a result we will continue to see more positive reports. It is imperative that we consistently adhere to our face covering and social distancing mandates while maintaining our commitment to all of the protective measures in place at our NASSCO facilities.