

# GENERAL DYNAMICS

## NASSCO

### Inter-Department Memo

**DATE:** April 07, 2020  
**TO:** Distribution  
**SUBJECT:** Cloth Face Covering Guidance  
**FROM:** Communications

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NASSCO strongly recommends that all NASSCO employees, and any individuals entering a NASSCO facility, wear cloth face coverings at all times. Effective immediately, to the extent practical, all NASSCO employees and any individuals entering a NASSCO facility will wear cloth face coverings when they cannot maintain six feet of physical distance. This includes wearing a cloth face covering when engaging in activities in the yard or office environment such as meetings, breaks or when traveling in a golf cart. This requirement supports the Centers for Disease Control and Prevention, California Department of Public Health and San Diego County Health Department recommendations for everyone to wear cloth face coverings in public to help minimize the spread of COVID-19.

#### **WHAT IS A CLOTH FACE COVERING?**

A cloth face covering is a material that covers the nose and mouth secured to the head with ties or straps or simply wrapped around the lower face. It can be made of a variety of materials, such as cotton, silk, or linen. When possible, use multilayered fabric for extra protection. A cloth face covering may be factory-made or sewn by hand or can be improvised from household items such as scarfs or bandanas.

Masks or neck gaiters issued at the tool room meet the definition of a cloth face covering. Employees may also bring their own cloth face coverings for personal use at work.

The same rules apply to cloth face coverings as with other PPE, please do not share or use another person's cloth face covering.

#### **CARING FOR YOUR CLOTH FACE COVERING**

- 1) Wash daily
- 2) Check for damage before each use
- 3) Store in clean container such as zip lock bag
- 4) Discard when ties or straps have stretched out or damaged, or fabric has tears or holes

#### **PREVENTING ILLNESS**

The use of cloth face coverings does not eliminate the need to maintain physical distance and hand washing. Our best defense against COVID-19 is to wash our hands frequently, avoid touching our eyes, nose and mouth with unwashed hands, cover coughs and sneezes, and maintain physical distance.



**Cloth Face Covering**



**Neck Gaiter**

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