



NASSCO Environmental Request Form #5:

Request for Authorization to Perform Over Water Transfers at NASSCO Facility

Instructions: Each company wishing to perform over-water transfers must apply for and receive approval from the Environmental Engineering Department prior to the start of these activities; a separate approval is required for each job (ship, location, or contract). To apply for authorization, submit a completed and signed copy of this form to the NASSCO Environmental Engineering Department at envreports@nassco.com or by fax to 619-744-1088. Over-water transfer activities may not begin until approval has been received. For questions, contact 619-544-7506.

Company Name:	
Address:	
Ship or Project Name:	
Start Date:	End Date:
Facility Where Work Will Be Performed:	<input type="checkbox"/> NASSCO 28 th & Harbor Drive <input type="checkbox"/> Other: _____
1.	Applicant has reviewed and agrees to comply with state, federal, and local regulations applicable to over-water transfer activities including, but not limited to, CFR 33 parts 154 and 156. <input type="checkbox"/> Yes <input type="checkbox"/> No
2.	Company has submitted a copy of its Operation Manual to the Captain of the Port (COTP) and agrees to ensure that a copy of the approved manual is readily available for inspection at all times during transfer activities. <input type="checkbox"/> Yes <input type="checkbox"/> No
3.	Company has provide a copy of its Letter of Adequacy from the COTP to the NASSCO Environmental Engineering Department <input type="checkbox"/> Yes <input type="checkbox"/> No
4.	Company agrees to comply with equipment requirements established in CFR 33 Subpart C while conducting over-water transfers at NASSCO <input type="checkbox"/> Yes <input type="checkbox"/> No
5.	Company agrees to provide advance written notification of transfers to the COTP, the State Lands Commission, Dept. of Fish and Game, and NASSCO (Security, Fire, and Environmental Engineering) at least 4 hours prior to each over-water transfer conducted at a NASSCO. <input type="checkbox"/> Yes <input type="checkbox"/> No
6.	Company agrees that it will designate and utilize only qualified, trained Persons-In-Charge (PIC) for each over-water transfer that will be conducted at NASSCO <input type="checkbox"/> Yes <input type="checkbox"/> No
7.	Company agrees that it will comply with spill and release practices outlines in the applicable regulations, including, but not limited to the following: <input type="checkbox"/> Yes <input type="checkbox"/> No <ul style="list-style-type: none"> • Protection of drain scuppers and other spill pathways during transfers • Draining and blanking of hoses being removed from service • Blanking off transfer header flanges and manifolds immediately after hose removal • Testing of all alarms and overfill devices not more than 24 hours prior to each transfer • Providing intrinsically safe radios to ensure safe and continuous communication is possible between both PICs at all times during the transfer • Holding a pre-transfer meeting prior to each transfer to ensure that all persons involved have been briefed on the time, amount, and duration of the transfer, as well as emergency shutoff location and function
8.	Company agrees to conduct over-water transfer activities only during daylight hours <input type="checkbox"/> Yes <input type="checkbox"/> No

9. Company agrees to coordinate transfers with vessel Captain or Manager and it's personnel to ensure that no welding, hot work, or smoking are permitted on the vessel during the transfer Yes No
10. Company agrees that each of their designated PICs will complete and sign a Declaration of Inspection (DOI) prior to each transfer and that a copy of the DOI will be maintained in close proximity to the transfer activity and made available for inspection upon request. Yes No
11. Company has reviewed and agrees to comply with applicable NASSCO Environmental Policies and Best Management Practices (BMPs) related to Over Water Transfers. Yes No
12. Company has provided training to its employees on NASSCO BMP #102 which outlines the requirements for reporting spills and medical emergencies or will provide such training to employees before any over-water transfer activity begins. Yes No

CERTIFICATION: *By my signature below, I confirm that I have received and reviewed a copy of the "NASSCO Environmental Instruction #5: Environmental Requirements for Overwater Transfers" and that the company shown above will comply with the requirements established and referenced therein. I certify that I have correctly and completely represented the nature and scope of the activities to be performed by this company at NASSCO. I further agree that the above-listed company will provide all training necessary to its employees and subcontractors to ensure that they comply with all applicable environmental policies, procedures, and regulations at all times while working at NASSCO. The undersigned further represents and warrants that he or she has the knowledge and authority to represent this company on matters of environmental compliance and to enter into this agreement. I understand that the failure to comply with applicable rules and regulations or procedures may result in the revocation of the authorization to perform over water transfers at NASSCO.*

Printed Name	
Title	E-Mail
Phone Number	Fax Number
Signature	Date

FOR NASSCO USE ONLY:	
Request Reviewed By:	
Authorization:	<input type="checkbox"/> This request has been approved. Approval is limited to the time period and job described on page 1 of this application. <input type="checkbox"/> This request has been denied. The over water Transfer operation described in this document may not be performed at NASSCO
Additional Comments or Restrictions:	