

Job Title	Supply Chain Professional 4	Shift	1st
Location	NASSCO – San Diego	Number of Openings	1
		Req. number	17-02

Job Description

The primary purpose of this position is to perform advanced level of SCM tasks and/or project lead assignment in support of NASSCO new construction and repair programs. Responsibilities include but are not limited to: procurement tasks, contract negotiation, program estimates-at-completion (EAC's), department budgeting, material forecasting, cost and price analysis, peer audit, material quality management and supplier performance management. The SCP will ensure department compliance with established policies and procedures through internal reviews and audits. The SCP will analyze, plan, coordinate, and implement external transportation requirements necessary to support the material delivery function. Actively participates in implementing and monitoring continuous improvement initiatives to improve safety, improve quality, reduce cycle time, and reduce costs.

Under regular general policy and procedure guidance; conduct all aspects of acquisition, manage suppliers and/or perform related Inventory/Supply Analyst functions, cost analyst functions for Government, Commercial programs and capital projects.

Responsible for acquisition and/or administration of moderate-to-high-dollar / high volume supplies and services.

- As assigned, responsible for inventory management of multiple commodities.
- Responsible for complex bid development, cost / price analysis, Estimates at Completion (EAC) analysis, in accordance with NASSCO Policies and Procedures.
- Contribute to company goals through cost down and process improvement initiatives.
- Acts in a team leader capacity when directed by management.
- Provides guidance and direction to less experienced supply chain personnel as individually capable and appropriate, related to company programs, projects and/or contracts.
- Establish good working relationships with equivalent supplier personnel while enforcing contract provisions and resolving contract disagreements..
- Prepare and monitor supplier performance and manage our suppliers effectively with on time material delivery and good quality
- Analyze contract documents to determine that all Purchase orders are in compliance with prime contracts and are in accordance with all NASSCO policy.
- Perform detail duties to maintain supply and Inventory levels.
- Prepare and issue contracts and modifications per delegated authority, within budget and schedule.
- Resolves material discrepancies in accordance with established policies.

- Interfaces with other NASSCO departments and suppliers to resolve issues affecting procurements.
- Timely apprise management on issues of concern.
- Utilize NASSCO Business Information systems
- Other duties as assigned.

Required Education/Training

- Bachelor's degree and or equivalent combination of education and experience. Minimum of seven years of business experience, Supply Chain experience preferred.

Experience

- Act as the leader of a complex acquisition requiring multidisciplinary participation
- Ability to solve moderately complex problems posed by evolving supply chain events and occurrences.
- Good understanding of the range of supply chain functions, including logistics, inventory and receiving management.
- Knowledge of material commodity market trends proven ability to independently evaluate, negotiate and prepare price/cost analyses.
- Experienced in executing procurements in accordance with various procurement rules and regulations for both Government and Commercial contracts and subcontracts.
- Proven ability to communicate effectively both verbally and in writing.
- Proficient in Microsoft Office applications
- The employee must be physically able to commute to various areas in the shipyard, including on board the vessels. Must have physical ability to walk to all yard locations and tolerate a moderate noise level commensurate with the shipyard production environment.